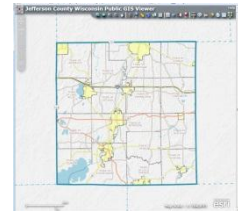


ANNUAL REPORT FOR 2013

JEFFERSON COUNTY LAND INFORMATION OFFICE

GIS Interface Replacement

The internal and public interfaces to the Geographic Information System (GIS) were replaced in 2013. The consulting firm Symbiont, Incorporated a Milwaukee company was selected from seven that submitted proposals in response our Request for Proposal (RFP). The new GIS websites called GIS Central for County staff and Public GIS Viewer incorporate about 90 different map elements. The old internal GIS Interface was based on client software that had to be loaded on each county computer. As a result IT staff time is being saved by not having to load software and the potential for new users internally is greatly increased. Several training sessions have been held for County staff. This new internet browser based software will run on most Microsoft Windows and some Apple desktop or laptop computers. Access for tablets and smart phones will be address in the near future by the development of a new application builder that will be released in late 2014 by ESRI. ESRI is the world leader in Geographic Information System software.



Statewide Parcel Map Initiative

Wisconsin Act 20, the biennial state budget for 2013-2015, created statutory directives for state and local governments to coordinate for the development of a statewide digital parcel map. The Statewide Parcel Map Initiative is an effort to create a digital parcel map for Wisconsin by aggregating local parcel datasets utilizing GIS technology. The Parcel Initiative is a multi-faceted, multi-year collaborative effort of the Department of Administration, State Cartographer's Office, and local governments. The following is a summary of directives:

- ☐ Initiative to Create a Statewide Digital Parcel Map
- ☐ Increase in Base Budget and Training & Education Grant Eligibility
- ☐ Increase in Land Information Fund Revenue from 2 to 5 dollars per document to the state
- ☐ Update Frequency for County Land Information Plan updates to every three years instead of five years
- ☐ Penalties and Deadlines for not making certain information related to individual parcels of land online in a searchable format as determined by DOA by June 30, 2017

Special Assessment and Charge Electronic Forms

Electronic forms for submitting special assessment and charges were developed and implemented in 2013. Local municipal clerks submit special assessments and charges to be included in the tax bills that are printed by Land Information Office each December. MIS developers created routines for exporting e-forms for each municipality in spreadsheet format that can be emailed instead of mailed saving both time and postage. The local clerks submitted the e-forms back to the Land Information Office to be uploaded directly to the tax and assessment system eliminating data entry time and reducing the chances for errors. A similar e-form was implemented for submittal of tax levy and tax rate information just prior to printing the tax bill.

Other Projects

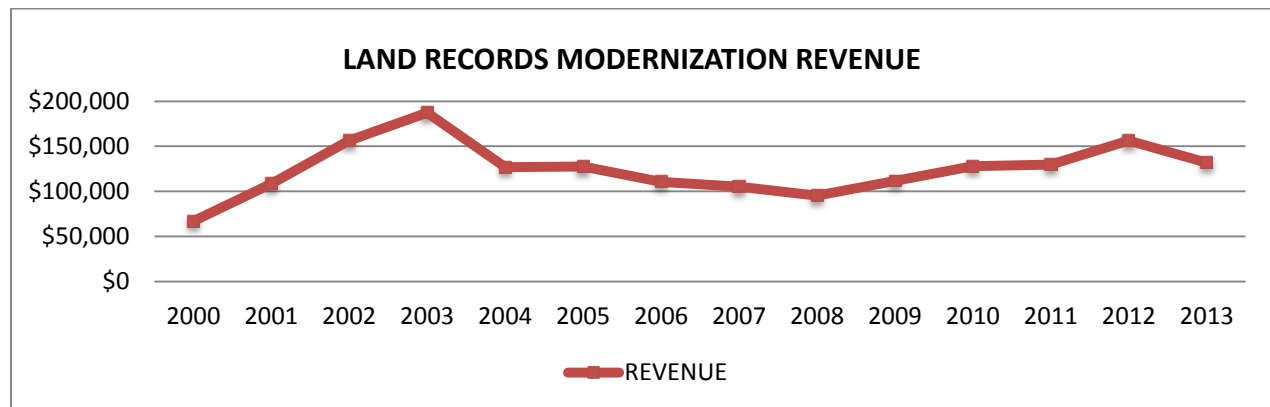
The Land Information Office Cartographer worked with the Parks Department to update the Glacial Heritage Area Water Trails Map/Brochure. The Water Trails map is an excellent resource for canoers and kayakers who want to explore the Glacial Heritage Area rivers, lakes and streams.

Land Information Program Revenues

The Land Records Modernization Plan is funded by a portion of the Register of Deeds recording fees collected for each recorded document. The County retains eight dollars for each document. These funds are restricted to use for land records modernization projects that are identified in the County Land Records Modernization Plan.

COLLECTION PERIOD	DOCUMENTS SUBJECT TO FEES	COUNTY RETAINED	PUBLIC ACCESS	REMOTE ACCESS
2009	20,735	\$83,480	\$20,870	\$7,185
2010	17,631	*\$91,674	*\$28,175	\$8,073
2011	15,110	\$90,657	\$30,220	\$8,732
2012	18,390	\$110,340	\$36,780	\$9,235
2013	15197	\$91,182	\$30,394	\$10,239

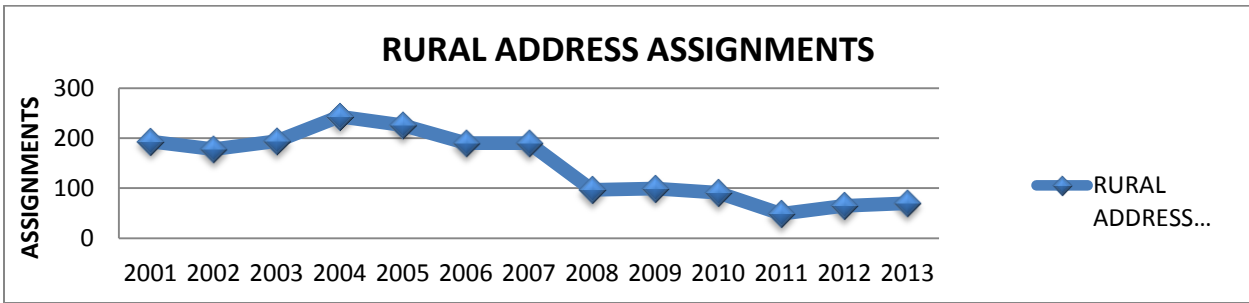
*On June 25, 2010 the retained fees increased from \$6 to \$8 per document retained for land records modernization. The total number of documents recorded that are subject to the fees decreased by 22% from 2012 to 2013.



REAL ESTATE ACTIVITY MULTI-YEAR COMPARISON

YEAR	DOCUMENTS PROCESSED		RURAL ADDRESS ASSIGNMENTS		YEAR END TOTAL PARCELS	COMBINED OR VACATED PARCELS	NEW PARCELS		REVENUE MAP SALES ETC
2009	2,999		99		43,292	4	66		\$16,734
2010	2,741		91		43,389	9	106		\$16,576
2011	2,880		49		43,406	76	93		\$13,336
2012	3,236		65		43,497	16	107		\$14,749
2013	+3%	3,332	%+8%	70	43576	18	-9%	97	\$14,003

The following graph illustrates rural address assignments over the last 13 years. There was a slight increase in 2013 which points toward very gradual growth in new construction.



SURVEY ACTIVITY IN JEFFERSON COUNTY

YEAR	CERTIFIED SURVEY MAPS	PLATS OF SURVEYS	SUBDIVISION PLATS	STATE TRANS- PORTATION PLATS	CEMETERY PLATS	CONDO PLATS
2009	57	162	2	5	6	6
2010	63	159	0	39	0	2
2011	77	166	0	17	0	1
2012	84	176	1	2	0	2
2013	58	234	0	0	1	2

Land Survey Projects

In addition to maintenance of the public land survey system monuments, monument records certified survey review and filing plats of survey, the Land Surveyor was engaged in the following County projects in 2013: Stream profile of Rock Creek for storm water management study in Land and Water Conservation Department, Stream topography profile for an engineering study to replace culverts on Highway J, Staking for Highway C and N reconstruction projects, Topographic Survey on Highway A, First floor and lowest ground elevation surveys for structures on properties in the Emergency Management Flood Mitigation buyout program, and a boundary survey for a flood mitigation property demolition.

STAFF DIRECTORY

NAME	POSITION
ANDY ERDMAN	DIRECTOR
TRACY SAXBY	REAL PROPERTY LISTER
JIM MORROW	COUNTY SURVEYOR
NICHOLL OSTOPOWICZ	CARTOGRAPHER
KELLY STADE	ADMINISTRATIVE SPECIALIST - 0.4 FTE

Respectfully Submitted

Andrew J. Erdman